

Connecting service people & records: suggested step-by-step

<http://mosman1914-1918.net>

- **Find your man or woman on *Mapping Our Anzacs***

Search by family name <http://mappingouranzacs.naa.gov.au/search.aspx>

*Identifying the right person – which ‘S. Smith’ is on the Mosman War Memorial? – can sometimes be difficult. The [index cards](#) compiled by the Canberra researcher, kept in *Local Studies*, can help. Also, check [George Franki’s book](#).*

- **Read through the service record**

Lots of information, and clues, and often post-war letters included

- Note the person’s service number (*if not an officer*)
- The unit(s) with which they served
- Timeline – cross check with unit histories
- Were they wounded? Were they crimed?
- Note any Mosman addresses

The screenshot shows a web page for Mure Robertson Farquhar. The page has a red header with the name and a 'Close or Esc key' button. The main content area is white with a red border. It contains the following information:

- Service number:** 735
- Place of birth:** Maryborough, QLD, Australia
- Place of enlistment:** Liverpool, NSW, Australia
- Next of kin:** Farquhar, Margaret Wallace (mother)

Below the information are links for 'del.icio.us', 'Digg', 'Permalink', and 'Add to the scrapbook'. A red box highlights the 'WWI file' link, which is 'B2455, FARQUHAR M R'. A text box next to it says 'This link will take you to the NAA'. Another red box highlights a thumbnail image of a service record document. A text box next to it says 'Click here to read service record'. At the bottom, there is a section for 'Scrapbook entries' with a message: 'There are no scrapbook entries for this person yet. Use the link above to add one.'

- **Add service record as a source**

Use the NAA link! It will look something like this:

<http://recordsearch.naa.gov.au/SearchNRetrieve/Interface/DetailsReports/ItemDetail.aspx?Barcode=3548472>

- **Go to Tim Sherratt's WW1 Records Finder for AWM and CWGC records**

<http://wraggelabs.com/ww1-records/>

- For best results, enter the service number or as much detail as possible
- Link off directly to the relevant page on the AWM or CWGC site
- Copy the link and paste into *Doing our bit > Add a source*

- **Search Trove newspapers**

<http://trove.nla.gov.au/newspaper>

- **Search other collections**

Mosman

- Trace, Mosman Library's digital archive <http://images.mosman.nsw.gov.au/local-studies>
- Mosman Library Flickr photos <https://www.flickr.com/photos/mosmanlibrary/>
Geraldine Walsh is posting her research in the comments

Other collections

- State Library of NSW <http://www.sl.nsw.gov.au/>
- Australian War Memorial <http://www.awm.gov.au/>
- Google <http://google.com>
 - Friends & Family of the First AIF <http://fffaif.org.au>
 - Light Horse Studies Centre http://alh-research.tripod.com/Light_Horse/
 - The Spirits of Gallipoli <http://www.spirits-of-gallipoli.com/>

- **Person > Update**

Some of the key bits of information

- **Write a brief biographical note for your person**
Got more to say? Write an article for the blog: <http://mosman1914-1918.net/project/>
- **Dates** – birth and death
- **Addresses** – Mosman addresses so we can map people to streets
- **Related people** – to connect brothers and sisters in the services
- **Associated organisations** – their unit e.g. 8th Field Ambulance

Help

Using the website

- Check the crib sheet on the blog
<http://mosman1914-1918.net/project/blog/crib-sheet>
- Check the help page
<http://mosman1914-1918.net/contribute/>
- Email
bern@noestforthewicked.net
- Ask on our Facebook page
<http://www.facebook.com/mosman1418>

Research help

- Check our list of resources
<http://mosman1914-1918.net/project/resources>

Common gotchas

- Not all service men and women are in the AIF – navy records, for example, are not in *Mapping our Anzacs*; some people served with British forces, you'll need to track them down in the National Archives, UK
- Names can be incorrectly spelled or transcribed – you can merge names when you're certain they are the same person, and send us an email if a transcription from e.g. the Mosman War Memorial is incorrect
- Unit names are not consistent, e.g. *1st, Australian Light Horse Machine Gun Squadron* and *1 Australian Light Horse Machine Gun Squadron, Australian Army*. We'll merge these near the completion of the project.
- Conflicting information – that's expected, just link your sources

Add a source – types

Doing our bit, Mosman 1914-1918

Memorials
People
Sources
Images
Stories
Places
Streets
Blog

Add a source

About this person William Rollo Fincham

Source type website

Title

URL

Publication date unkn^o unkn^o unkn^o

Single date Date range

Next

Primary sources – when linked, these automatically add information to the person's page

- National Archives of Australia file or document
- Australian War Memorial database record
 - *Embarkation Roll*
 - *Roll of Honour*
 - *Honours & Awards*
 - *Red Cross Wounded & Missing*
- Commonwealth War Graves Commission database record
- Trove newspaper article

Other sources

- Website
- Webpage
- Letter
- Diary
- Photograph – make sure to upload a JPG or PNG file